

Cabinet



Date & time
Tuesday, 22
October 2013 at
2.00 pm

Place
Ashcombe Suite,
County Hall, Kingston
upon Thames, Surrey
KT1 2DN

Contact
Anne Gowing or James
Stanton
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Chief Executive
David McNulty

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Cabinet Members: Mr David Hodge (Chairman), Mr Peter Martin (Vice-Chairman), Mrs Mary Angell, Mrs Helyn Clack, Mr Mel Few, Mr John Furey, Mr Michael Gosling, Mrs Linda Kemeny, Ms Denise Le Gal and Mr Tony Samuels

Cabinet Associates: Mr Steve Cosser, Mrs Clare Curran, Mrs Kay Hammond and Miss Marisa Heath

If you would like a copy of this agenda or the attached papers in another format, eg large print or braille, or another language please either call 020 8541 9122, write to Democratic Services, Room 122, County Hall, Penrhyn Road, Kingston upon Thames, Surrey KT1 2DN, Minicom 020 8541 9698, fax 020 8541 9009, or email anne.gowing@surreycc.gov.uk or james.stanton@surreycc.gov.uk.

This meeting will be held in public. If you would like to attend and you have any special requirements, please contact Anne Gowing or James Stanton on 020 8541 9938 or 020 8541 9068.

***Note:** This meeting may be filmed for live or subsequent broadcast via the Council's internet site - at the start of the meeting the Chairman will confirm if all or part of the meeting is being filmed. The images and sound recording may be used for training purposes within the Council.*

Generally the public seating areas are not filmed. However by entering the meeting room and using the public seating area, you are consenting to being filmed and to the possible use of those images and sound recordings for webcasting and/or training purposes.

If you have any queries regarding this, please contact the representative of Legal and Democratic Services at the meeting

1 APOLOGIES FOR ABSENCE

2 MINUTES OF PREVIOUS MEETING: 24 SEPTEMBER 2013

The minutes will be available in the meeting room half an hour before the start of the meeting.

3 DECLARATIONS OF INTEREST

To receive any declarations of disclosable pecuniary interests from Members in respect of any item to be considered at the meeting.

Notes:

- In line with the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, declarations may relate to the interest of the member, or the member's spouse or civil partner, or a person with whom the member is living as husband or wife, or a person with whom the member is living as if they were civil partners and the member is aware they have the interest.
- Members need only disclose interests not currently listed on the Register of Disclosable Pecuniary Interests.
- Members must notify the Monitoring Officer of any interests disclosed at the meeting so they may be added to the Register.
- Members are reminded that they must not participate in any item where they have a disclosable pecuniary interest.

4 PROCEDURAL MATTERS

4a Members' Questions

The deadline for Member's questions is 12pm four working days before the meeting (16 October 2013).

A copy of any questions received will be circulated following the deadline and published on the Council's website
www.surreycc.gov.uk/committeepapers

4b Public Questions

The deadline for public questions is seven days before the meeting (15 October 2013).

A copy of any questions received will be circulated following the deadline and published on the Council's website
www.surreycc.gov.uk/committeepapers

4c Petitions

The deadline for petitions was 14 days before the meeting, and no petitions have been received.

4d Representations received on reports to be considered in private

To consider any representations received in relation why part of the meeting relating to a report circulated in Part 2 of the agenda should be open to the public.

5 REPORTS FROM SELECT COMMITTEES, TASK GROUPS, LOCAL COMMITTEES AND OTHER COMMITTEES OF THE COUNCIL (Pages 1 - 2)

(a) Report of the Council Overview and Scrutiny Committee re. Digital by Default

6 PUBLIC SERVICE TRANSFORMATION (Pages 3 - 48)

Partners in Surrey have a shared ambition to transform services and outcomes for Surrey residents. The vision is that across the public sector, services will shift from an emphasis on high cost responses towards prevention and earlier intervention. The intention is for services to deliver much better value for money, with the changes providing significant benefits for Surrey residents.

An initial report to Cabinet on 23 July 2013 set out the background and approach to the council's public service transformation programme, working with key Surrey partners. The report asked officers to develop outline business cases for each of the strands for consideration at Cabinet in October 2013. These are attached in Annex A.

This report also provides an update on the Joint Statement of Intent being developed with the Public Service Transformation Network, which will set out key objectives, milestones and responsibilities for partners including the support the Network will provide.

[The decisions on this item can be called in by the Council Overview and Scrutiny Committee]

7 FAIRNESS AND RESPECT STRATEGY 2013-2018 (Pages 49 - 72)

To consider the *Confident in Our Future, Fairness and Respect Strategy 2013-2018* which is designed to meet the Council's responsibilities under the Equality Act 2010 and further embed Fairness and Respect across Council.

[The decisions on this item can be called in by the Council Overview and Scrutiny Committee]

8 COMMUNITY PARTNERED LIBRARIES PROGRESS REPORT (Pages 73 - 126)

1. As part of the Libraries Public Value Review 10 libraries were identified to become Community Partnered Libraries (CPLs).
2. Cabinet agreed on 24 July 2012 to implement this recommendation to ensure a sustainable future for those libraries, based on the county council's model. Cabinet also requested a progress report on implementation, to follow in 2013. The 10 locations identified were Bagshot, Bramley, Byfleet, Ewell Court, Lingfield, New Haw,

Stoneleigh, Tattenhams, Virginia Water and Warlingham.

3. The Library Service has now successfully launched Community Partnered Libraries at 6 of the 10 designated libraries: Stoneleigh, Byfleet, New Haw, Tattenhams, Virginia Water and Warlingham.
4. Discussions with the remaining four libraries are at varying stages of negotiation and implementation.
5. A more detailed report was provided to the Communities Select Committee on 26 September 2013 for their consideration and debate.
6. This report outlines progress made to date in implementing the decision.

[The decisions on this item can be called in by the Communities Select Committee]

9 APPOINT A NUMBER OF SUPPLIERS TO SURREY COUNTY COUNCIL AND EAST SUSSEX COUNTY COUNCIL FRAMEWORK FOR LIBRARY FIT OUTS (Pages 127 - 132)

In May 2013 Surrey County Council (SCC) and East Sussex County Council (ESCC) agreed to enter into a joint framework agreement, with SCC as the Lead Authority, to satisfy the requirements for the procurement of the final design, consultancy, supply and installation of the soft fit out of a range of potential library refurbishment projects between 2013 and 2017.

As part of a procurement collaboration between the two authorities, SCC and ESCC already share a joint Head of Procurement and are working together to utilise combined buying power to deliver better contract value to both organisations in the future.

Following a comprehensive procurement activity, it is proposed to award the framework to the recommended suppliers described in the Part 2 Annex (item 18). Due to the commercial sensitivity involved in the Framework award process, the names and financial details of the recommended suppliers have been circulated as a Part 2 Annex (item 18).

This is amongst the first joint-frameworks between Surrey County Council and East Sussex County Council since the merger of Procurement services and demonstrates the effectiveness of joint council working and the potential financial savings that can be achieved.

[The decisions on this item can be called in by the Council Overview and Scrutiny Committee]

10 SURREY SAFEGUARDING ADULTS BOARD ANNUAL REPORT 2012 - 2013 (Pages 133 - 176)

1. The Surrey Safeguarding Adults Board (SSAB) is a non-statutory, multi-agency Board that is chaired by an independent chairman,

Simon Turpitt.

2. To support the transparency of the Board, the Annual Report is presented to Cabinet.
3. Cabinet is asked to consider and note the Annual Report of the Board. (ANNEX 1)

[The decisions on this item may be called in the Adult Social Care Select Committee]

11 SURREY SAFEGUARDING CHILDREN'S BOARD ANNUAL REPORT 2012 - 2013 (Pages 177 - 222)

The Local Safeguarding Children Board (LSCB) Annual Report 2012/13 reports on the effectiveness of safeguarding and child protection practice by partner organisations in Surrey and is provided to Cabinet for information.

Achievements and activities in 2012-2013 are reported upon including progress in the functioning of the Board itself and against the SSCB priorities and recommendations for improvement 2013-2014 are highlighted.

Cabinet is asked to note the report and the key messages arising from it.

[The decisions on this item can be called in by the Children and Education Select Committee]

12 SCHOOLS' FUNDING FORMULA 2014/15 (Pages 223 - 248)

Schools are funded on a formula basis determined by local authorities. New regulations introduced in 2013 reduced the freedoms available to local authorities and introduced greater standardisation. Surrey is a relatively lowly funded authority and previously had a relatively complex formula for allocating funding to its schools, which had been developed with schools and was recognised to reflect local needs. Many Surrey schools were therefore disadvantaged by the introduction of greater simplification.

Following challenges from Surrey and other councils, the Department for Education (DfE) has now agreed a number of minor flexibilities for 2014/15. Unfortunately they do not address the key concerns of Surrey's schools. Proposed amendments to the Surrey formula from April 2014 have been developed to ensure compliance with the updated regulations and to seek to address local concerns. These have been consulted on with all schools. This paper sets out the recommendations to the Cabinet from the Schools Forum. The council is required to submit its proposed schools' funding formula to the Education Funding Agency by 31 October 2013.

[The decisions on this item can be called in by Children and Education Select Committee]

13 BUDGET MONITORING REPORT FOR SEPTEMBER 2013 (Pages 249 - 252)

This report presents the council's financial position at the end of period 6 – September of the 2013/14 financial year, with particular focus on the year end revenue and capital budgets forecasts and the achievement of efficiency targets.

Please note that the annexes to this report will be circulated separately prior to the Cabinet meeting.

[The decisions on this item can be called in by the Council Overview and Scrutiny Committee]

14 OPTIONS APPRAISAL: IN-HOUSE SUPPORT SERVICES FOR WORKING AGE ADULTS AND OLDER PEOPLE WITH DISABILITIES (Pages 253 - 316)

In 2009 Surrey County Council's in-house day services began a change programme in response to a large scale consultation with people who use services, their carers and families. Priorities were to develop more local, community-based services and support people who use services to retain and develop friendship networks.

The 2012 Learning Disability Public Value Review (PVR) found that in-house services were well-regarded but further transformation was needed to ensure people with personal budgets could access a range of clearly priced personalised support options. In response to the PVR and the Council's Learning Disability Commissioning Strategy, Adult Social Care is exploring how in-house services could further develop to support the personalisation agenda.

The Council's Medium Term Financial Plan (MTFP) (2013-18) budget report in February 2013 made clear the need;

- to take steps to ensure that the Council maintains its financial resilience and protects its long term financial position
- to explore and develop alternative sources of funding that reduce its reliance on Government grants and Council tax increases in the future
- for provision in the MTFP (2013-18) to meet the costs of initiatives that will deliver savings and enhance income in the longer term.

This report forms part of Adult Social Care's response to the challenges outlined above and builds on the Cabinet decision of 26 March 2013 to support innovative models of service delivery, including trading ('Strengthening the Council's Approach to Innovation: Models of Delivery'). This paper considers options for the future provision of day and community support services for working age and older adults with disabilities. Three options have been assessed:

1. stay "as is"
2. de-commission services and re-commission in the market
3. adopt a different model of delivery.

[The decisions on this item can be called in by the Adult Social Care Select Committee]

- 15 EARLSWOOD JUNIOR SCHOOL, REDHILL AND LANGSHOTT INFANT SCHOOL, HORLEY** (Pages 317 - 322)

There is significant demand for new schools places within Surrey and for improvement of existing accommodation, which are largely addressed through the County's five year 2013-18 Medium Term Financial Plan.

Earlswood Junior School, Redhill and Langshott Infant School, Horley have been identified within the programme as requiring expansion through the provision of permanent adaptations and additions to their existing facilities.

Approval is sought for the individual business cases for expansion and creation of additional places at the schools to meet the demand.

[Also, refer to item 19 for part 2 information for Earlswood Junior School and item 20 for part 2 information for Langshott Infant School]

[The decisions on this item can be called in by either the Council Overview and Scrutiny Committee or the Children and Education Select Committee]

- 16 LEADER / DEPUTY LEADER / CABINET MEMBER DECISIONS TAKEN SINCE THE LAST CABINET MEETING** (Pages 323 - 334)

To note any delegated decisions taken by the Leader, Deputy Leader and Cabinet Members since the last meeting of the Cabinet.

- 17 EXCLUSION OF THE PUBLIC**

That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting during consideration of the following items of business on the grounds that they involve the likely disclosure of exempt information under the relevant paragraphs of Part 1 of Schedule 12A of the Act.

P A R T T W O - I N P R I V A T E

- 18 APPOINT A NUMBER OF SUPPLIERS TO SURREY COUNTY COUNCIL AND EAST SUSSEX COUNTY COUNCIL FRAMEWORK FOR LIBRARY FIT OUTS** (Pages 335 - 338)

Part 2 information for item 9.

Exempt: Not for publication under paragraph 3

Information relating to the financial or business affairs of any particular person (including the authority holding that information)

19 EARLSWOOD JUNIOR SCHOOL, REDHILL (Pages
339 -
346)

Part 2 information for item 15.

Exempt: Not for publication under paragraph 3

Information relating to the financial or business affairs of any particular person (including the authority holding that information)

20 LANGSHOTT INFANT SCHOOL, HORLEY (Pages
347 -
352)

Part 2 information for item 15.

Exempt: Not for publication under paragraph 3

Information relating to the financial or business affairs of any particular person (including the authority holding that information)

21 PUBLICITY FOR PART 2 ITEMS

To consider whether the item considered under Part 2 of the agenda should be made available to the Press and public.

David McNulty
Chief Executive
Friday, 11 October 2013

QUESTIONS, PETITIONS AND PROCEDURAL MATTERS

The Cabinet will consider questions submitted by Members of the Council, members of the public who are electors of the Surrey County Council area and petitions containing 100 or more signatures relating to a matter within its terms of reference, in line with the procedures set out in Surrey County Council's Constitution.

Please note:

1. Members of the public can submit one written question to the meeting. Questions should relate to general policy and not to detail. Questions are asked and answered in public and so cannot relate to "confidential" or "exempt" matters (for example, personal or financial details of an individual – for further advice please contact the committee manager listed on the front page of this agenda).
2. The number of public questions which can be asked at a meeting may not exceed six. Questions which are received after the first six will be held over to the following meeting or dealt with in writing at the Chairman's discretion.
3. Questions will be taken in the order in which they are received.
4. Questions will be asked and answered without discussion. The Chairman or Cabinet Members may decline to answer a question, provide a written reply or nominate another Member to answer the question.
5. Following the initial reply, one supplementary question may be asked by the questioner. The Chairman or Cabinet Members may decline to answer a supplementary question.

MOBILE TECHNOLOGY – ACCEPTABLE USE

Those attending for the purpose of reporting on the meeting may use mobile devices in silent mode to send electronic messages about the progress of the public parts of the meeting. This is subject to no interruptions, distractions or interference being caused to any PA or Induction Loop systems. The Chairman may ask for mobile devices to be switched off in these circumstances.

It is requested that all other mobile devices (mobile phones, BlackBerries, etc) be switched off or placed in silent mode during the meeting to prevent interruptions and interference with PA and Induction Loop systems.

Thank you for your co-operation